

**PENSACOLA JUNIOR COLLEGE
STUDENT LEADERSHIP & ACTIVITIES
CLUB FUNDS REQUEST**

Date _____

_____ is requesting funds in the amount of
(organization)

\$ _____ for _____ to be held at
(dollars) (activity)

_____ on _____
(place) (dates)

Advisor _____ Phone _____

Student Contact _____ Phone _____

The purpose of this activity is _____

The following is a breakdown(be specific) of the funds being requested:

TRAVEL

Housing _____ rooms @ \$ _____ x _____ nights = \$ _____

Student Meals _____ breakfast @ \$ _____ x _____ people = \$ _____

_____ lunches @ \$ _____ x _____ people = \$ _____

_____ dinners @ \$ _____ x _____ people = \$ _____

Advisor Meals _____ breakfast @ \$ _____ x _____ people = \$ _____

_____ lunches @ \$ _____ x _____ people = \$ _____

_____ dinners @ \$ _____ x _____ people = \$ _____

Registration \$ _____ x _____ people = \$ _____

Other \$ _____

Materials & Supplies _____

Miscellaneous _____

Advisor Signature

Coordinator Student Activities

_____ Approved _____ Not Approved _____ Date